



# AUSTRALIAN WEIGHTLIFTING FEDERATION INC HIGH PERFORMANCE ADVISORY COMMITTEE

## Terms of Reference

### *Preamble*

These Terms of Reference are in recognition of the fact that the High Performance Advisory Committee (HPAC) consists of people who understand the AWF's High Performance Plan for achieving international weightlifting excellence in the future and are able to consider possible solutions to the major gaps affecting success. The HPAC is able to identify athletes, teams, coaches, sports science and medicine needs and other programs with the greatest potential for future international competition success.

The HPAC will provide recommendations to the AWF Board of Directors (BOD) for strategic and targeted investments for the support of athletes, teams, coaches, technical programs and special projects, which can influence success at future targeted international competitions.

While the strategic direction and evaluation of the High Performance Program is the responsibility of the HPAC, the day-to-day operational aspects of the program will be the responsibility of the Australian Weightlifting Federation High Performance Manager.

### *Objects of the Committee*

The HPAC shall:

- Develop recommendations for ratification by the Board concerning the implementation of the High Performance Plan and policy on all matters relating to the High Performance Program including:
  - Establishing National SIS/SAS Network
  - Competition and Squad program
  - Selection Policy and Procedures
  - National Team Performance and Environment
  - Sports Science/Medicine Program
  - Evaluation and Monitoring Process
  - Athlete Funding - ACGA/DAS Payment Review
  - Coach/Technical Officials Development
  - Team Manager Development
  - Qualifying Totals and Standards
  - Athlete/Coach Talent ID and Tracking
  - Assessment of Team Officials and Athletes
  - Support and Assistance for High Performance Manager

- Review the High Performance Strategic Plan and ensure the strategies are efficient and effective
- Ensure the High Performance Program meets the requirements of all stakeholders, including ASC, AOC, SIS/SAS, State Associations and the Australian Weightlifting Federation.

### ***Membership***

The HPAC shall consist of eight (8) members:

- Nominated Board member (Chair)
- High Performance Manager (Secretary)
- AWF member
- AWF member
- AWF member
- AWF member
- AWF Athlete
- SIS/SAS Representative

The HPAC may also co-opt ex-officio members such as the AWF Chief Executive Officer; ASC Sports Consultant and ACGA representative plus any other AWF member/s it feels can contribute.

The Committee may also invite persons to attend parts of specified meetings, or complete meetings, as the Committee believes might be appropriate to facilitate its work.

### ***Meetings***

The Nominated Board member, as determined by the AWF Board of Directors, shall chair all meetings of the HPAC that shall consist of face-to-face and teleconference meetings.

The High Performance Manager and HPAC Chair are responsible for the effective and efficient conduct of the HPAC and the management of all actions from HPAC meetings.

The HPAC shall meet not less than two times per year and at other such times as required for the efficient delivery, monitoring and evaluation of the high performance program.

A quorum shall consist of four members and no business may be transacted at a meeting of the Committee unless a quorum is present.

### ***Voting***

A decision carried by a majority of votes of the members present at a meeting of the Committee is a decision of the Committee.

Each member present at a meeting of the Committee is entitled to one vote on a matter arising for decision by the Committee and the Chair at the meeting has, in the event of an equality of votes, a second or casting vote.

Voting shall be by a show of hands or by verbal response when conducting business through a teleconference.

***Reporting***

The Australian Weightlifting Federation High Performance Manager will provide administrative assistance for all meetings including maintenance of minutes.

A copy of the minutes will be distributed to all HPAC members and AWF Board members.

The Committee will provide a written report to the Annual General Meeting of the Federation, as appropriate, on the nature of its activities.

***Spokesperson***

The spokesperson for the HPAC shall be the High Performance Manager.