

# AWF MEMORANDUM

To: Board of Directors / State Members  
CC: Australian Sports Commission  
From: Matthew Curtain  
Re: Summary of Decisions, AWF Board Meeting – 07 March 2009

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## **BOARD OF DIRECTORS MEETING**

Bronze Room, Australian Institute of Sport (Leverrier Street, Bruce ACT 2616)  
Saturday, 07 March 2009 at 1100hrs

### **Attendance**

Robert Kabbas (President), Boris Kayser, Mary Macken, Robert Mitchell, Phil Maunder, Lyn Jones & Matthew Curtain (Chief Executive Officer)

### **Apologies**

Danielle Waller

### **Coach Development Advisory Group**

Upon review by the President and the CEO, the Board agreed that the Contract of Services between the CDAG and the Federation with regard to the ownership of coaching manuals should remain unchanged.

In accordance with good governance, Lyn Jones cited a conflict of interest and did not participate in the discussion.

### **Weightlifting Australia – Name Change**

The President proposed that further investigation regarding the procurement of the trading name 'Weightlifting Australia' be given considering the AWF state members had already accepted the name change. The Board agreed and as such, approved the request to further investigation, due to new information supplied by Michael Noonan.

### **Board Vacancies**

In line with article 9.3 of the AWF Constitution, the CEO reported that there was up to two vacancies, by way of appointment, for the Board.

The CEO recommended in light of the current economic environment together with the agreed view that all functional areas, supported by the appropriate range of skill sets were presently represented on the Board, the item is deferred. Agreed

### **1984 Los Angeles Olympic Team Reunion**

In principle, the Board agreed to host the reunion dinner in conjunction with the delivery of the 2009 Australian Championships to be held in Melbourne on 19 July.

Together with the President and CEO, the Board accepted the offer by Phil Maunder to manage the operations (including finance) of the event.

## **AWF Membership Policy**

In accordance with the existing regulations outlined by the Anti Doping Policy, the Board confirmed its resolution to include the following extract for all future National Junior & Senior Championships documents to state members:

### **Anti Doping Policy**

#### *11.3 New Members*

Any new Member of AWF who is an Athlete subject to Doping Control in accordance with the NAD scheme (including any Athlete in ASADA's Registered Testing Pool) must also be available for unannounced Out-of-Competition Testing in accordance with this Policy for a period of six (6) months from the date of their membership request prior to competing in national or international Competitions and Events.

## **Patron – Australian Weightlifting Federation**

Having not received any confirmation of receipt by the Hon. Bob Hawke, the Board agreed to ask Her Excellency, Quentin Bryce to consider the patronage of the AWF.

## **Australian Government Sport Training Grants**

The CEO reported the Australian Sports Commission had recently approved \$154,825 by way of \$14,075 individual grants for 11 athletes in preparation for the 2010 Commonwealth Games. This funding is in addition to the existing ASC Funding Level Service Agreement.

## **Oceania Championships 2009, Australian team representation**

The CEO tabled correspondence by the AWF President outlining the recommendation to act outside the existing athlete selection policy and therefore, by extension, to field full teams at the 2009 Oceania Senior & Junior Championships (Arafura Games).

After much discussion, the Board agreed to the following resolutions:

- The AWF resolved not to amend the qualifying standard for the Australian Senior Team. That is, the existing qualifying standard of Senior International. Agreed
- The Board resolved that the AWF will be represented by eight (8) men & seven (7) women at the 2009 Oceania Junior Championships. Approved
- As an amendment to the existing policy, the Board determined to select its junior team from those lifters that had achieved at least 100% of the AWF Domestic Youth Standard (max 2 per category) and to thereafter select those athletes who achieve the highest percentage from the qualifying standard. Approved

As a matter of procedure, the Board also confirmed the following regulation:

***As policy, the Australian Weightlifting Federation resolved that its selectors may act outside of the advertised athlete selection criteria when nominating athletes for international events held in Australia as well as for Olympic Qualifying competition/s.***

## **EOI – National Team Manager (including 2010 Section Manager)**

As prepared by the CEO and High Performance Manager, the Board, in its majority, approved the nomination criteria for the selection of National Team Manager (including 2010 Section Manager) subject to the following amendments:

- 2010 World Championships be added as part of the statement of duties.
- “at least” be added to the first sentence of page three (3). That being; applicants must also have met at least two of the following requirements...

### **Memorandum, IWF First Vice President (Sam Coffa)**

The CEO tabled correspondence from the IWF First Vice President highlighting the outcomes from the IWF Executive Board meeting held in Budapest on 19 – 20 February 2009.

Of particular interest, the Board noted the modified 2012 Olympic Games Qualification criteria whereby the results of only 6 men & 4 women by respective NF's would be considered for the qualification team classification.

### **2010 Oceania Championships bid (Youth, Junior & Senior)**

Upon the recommendation of the CEO, the Board agreed to lodge an expression of interest to the Oceania Weightlifting Federation to host the 2010 Oceania Championships.

### **Finance Report**

The CEO, on behalf of the Finance Committee, presented the following monthly reports for consideration, analysis and scrutiny:

- October 2008, November 2008, December 2008 & January 2009

### **Income (January 2009)**

- As part of the AWF Funding level service agreement (FLSA), the 2007 – 2008 High Performance acquittal was completed in December 2008. Subsequently, upon the approval of these accounts, together with the appropriate scrutiny by the AWF, the ASC would release the following payments:

October to December 2008	\$96,000
January to March 2009	\$96,000

- The Committee also noted the outstanding AJCGS funding. The CEO reported while originally budgeted for receipt by January 2009, Australian Junior Commonwealth Games Squad funding (\$42,000) realistically would not be received until the after the qualifying period ends on 29 March 2009 (Australian Club Championships).
- The budget lists a total AJCGS funding of \$84,000 as two payments are scheduled to be received in this current financial year.
- The Committee also noted the expected receipt of the insurance contribution by members by January 2009. The CEO reported that payment would be forthcoming in future months, as the tax invoices were issued in February 2009.

### **Expenditure (January 2009)**

#### Variances to Budgeted Expenditure

### **Accounting Fees**

This item related to High Performance Audit that was completed in December 2008.

### **Office Rental**

This item related to the payment of two months office rental during the reporting period due to the Christmas break.

### **Executive Board**

Given the Board of Directors Meeting was originally scheduled to be held on 28 February 2009, the majority of expenses related to the meeting were captured during January 2008.

The Board noted 14.5% YTD increase in Board expenditure due primary to the rising cost of airline travel.

### **Insurance**

The Board noted the insurance cover made by the AWF to its brokers was issued in December 2008 not January 2009, as originally forecasted.

### **Sports Medicine**

As a result of increasing the Sport Medicine budget, the Committee noted the 65% increase in the YTD total.

### **Direct Athlete Support [DAS]**

The balance of December 2008 DAS was issued during this financial period.

### **Salaries & Wages**

This item related to the reporting of the CEO's salary within the monthly period.

### **Australian Sports Commission**

The CEO reported that in the imminent future, the ASC would review the activities of the Federation against the previously approved 2008/09 operational plan to which compliance was necessary in order to activate future funding.

### **Anti Doping**

- The CEO tabled that the next round of whereabouts information was due for lodgement by Registered Testing Pool (RTP) athletes by 13 March 2009.
- The CEO informed the Board that the AWF was awaiting ASADA's submission with regard to the modified disciplinary by-law.
- The CEO informed the Board that preliminary discussions with ASADA had commenced regarding doping control protocols at the 2009 World Masters Games. The IWF Masters Committee will be responsible for financing all doping control tests conducted and therefore, the appropriate user-pay agreement would need to be arranged as a matter of priority.

### **2008 Commonwealth Championships**

As submitted by Miles Wydall, the CEO tabled the Management / Coaching report from the Commonwealth Championships held in Cyprus during December 2008.

### **2008 University World Championships**

As submitted by Miles Wydall, the CEO tabled the Management / Coaching report from the University World Championships held in Greece during November 2008.

## **2008 Australia vs New Zealand Junior International**

As submitted by Greg Hobl, the CEO tabled the Management / Coaching report from the Australia vs New Zealand Junior International held in Auckland during December 2008.

## **Australian Commonwealth Games Association**

Having attended his first meeting as the Federation delegate, the President reported that the ACGA had approved, at its meeting held on 28 February 2009, the additional AWF funding allocation of \$110,000 towards the 2010 Commonwealth Games team.

## **Australian Masters Games 2009**

The President verbally reported on the successful delivery of the 2009 Australian Masters Championships (and Australian Masters Games) which were held in Geelong on 21 February 2009.

In order to provide state members sufficient time to prepare applications, the Board resolved to disseminate immediately the expression of interest to host the 2010 Australian Masters Championships.

## **High Performance Manager**

As submitted by Michael Keelan, the CEO tabled the High Performance Manager's activities report for the period December 2008 to February 2009.

Upon the recommendation of the CEO, the Board approved the HPM's proposed DAS structure, as at 01 July 2009.

## **IWF Electoral Congress, Madrid ESP**

The CEO tabled the Federation's participation at the forthcoming IWF Congress in Spain.

- Sam Coffa, candidate for Vice President / Executive Board
- Pedro Sanchez, candidate for the Technical Committee
- Lyn Jones, candidate for the Scientific & Research Committee
- Bob Hemery, Chairman – IWF Masters Committee
- Boris Kayser, IWF Legal Representative
- Paul Coffa, AWF Life Member
- Robert Kabbas, AWF President
- Matthew Curtain, AWF Chief Executive Officer

The Board resolved Robert Kabbas (President) and Matthew Curtain (Chief Executive Officer) be the AWF's official (and voting) delegates in Spain.

## **Matthew Curtain resignation**

The CEO informed that Board that it was his intention to formally complete his employment tenure with the Federation at the completion of the 2009 Annual General Meeting (to be held in October / November 2009).

The Board resolved that in line with its proposed succession planning, the new CEO would be employed from approximately one month prior to the AGM to allow sufficient time for the transitional period knowledge transfer.

In the first instance, the Board agreed to seek the expression of interest from prospective candidates from within the domestic weightlifting network with the intention of advertising the CEO's position by July 2009

### **CEO Review Committee**

The President reported that the function of the review committee would also include the CEO succession planning framework.

### **Australian Club Championships 2009**

The CEO reported that 91 competitors from 8 national clubs had entered the Championships which will be held in Ipswich from 27 – 29 March 2009.

### **World Masters Games 2009**

Having not received the minutes of the WMG Meeting held in Sydney on 25 October 2008, the Board instructed the CEO to ascertain immediately the status on whether the binding contract between the SWMGOC and the NSW Weightlifting Association had been executed yet.

As mitigation against possible risk, the Board considered the matter to be absolutely critical considering the AWF was National Federation ultimately responsible for the delivery of the Championships in the view of the International Weightlifting Federation.

### **2010 Commonwealth Games Athlete Selection Policy**

As prepared by Lyn Jones and having been previously canvassed by the HPAC, the Board approved, in principle, the 2010 Commonwealth Games Athlete Selection Criteria.

By extension, the Board resolved to host the 2010 Commonwealth Games Selection Trials (Primary Qualifying Event) on Saturday, 19 June 2010 and therefore, agreed to disseminate the relevant expression of interest for state members wishing to deliver the event.

### **Medical Committee Proposal**

As prepared by Robert Mitchell, the Board agreed to the important recommendation to establish an active de-centralised medical committee.

While the CEO was instructed to liaise with the state members to identify the medical trainers presently associated in the sport, Dr. Mitchell agreed to draft the expression of interest letter to those state-based colleagues of his already in the field.

### **National Talent Identification Program, Weightlifting Western Australia**

Upon the recommendation of the CEO, the Board resolved its intention to allocate \$5000 for a TID program to be delivered in Western Australia.

### **Next Board of Directors Meeting**

Considering the minor date change to the 2009 Oceania Championships (Arafura Games) the Board agreed to hold its next meeting in Darwin on Saturday, 16 May 2009.

### **Review of AWF Committees**

Item deferred