

AWF MEMORANDUM

To: Board of Directors / State Members
CC: Australian Sports Commission
From: Matthew Curtain
Re: Summary of Decisions, AWF Board Meeting – 08 June 2008

BOARD OF DIRECTORS MEETING

Mermet Victorian Weightlifting Stadium (34 Linda Crescent, Hawthorn VIC 3122)
Sunday, 08 June 2008 at 1000hrs

Attendance

Robert Kabbas (President), Lyn Jones, Boris Kayser, Danielle Waller, Mary Macken, Bob Pavone & Matthew Curtain (CEO)

By Invitation

Michael Keelan, AWF High Performance Manager

Apologies

Nil

Summary of Decisions

Francois Etoundi – Membership

The CEO reported that Francois Etoundi had been advised that an additional letter from the Cameroon Weightlifting Federation was required outlining their agreement of clearance for the athlete to compete for Australia.

Board Vacancies

The President reported that several unsuccessful attempts had been made to contact Greg Maguire and Phil Maunder in relation to the available Board positions. In Progress

Special Resolution to change name to Weightlifting Australia

The CEO tabled correspondence confirming that the AWF constituent membership had unanimously approved the name change at the special resolution meeting held in Brisbane on Saturday, 24 May 2008.

Subsequent to lodging the relevant documentation to Consumer Affairs, the public officer (Boris Kayser) was informed that the application was unsuccessful due to the registration of an identical company name (Weightlifting Australia Pty Limited).

The Board tabled its concern, as preliminary searches on the consumer affairs website listed the trading name of 'Weightlifting Australia' as being available.

Ralph Cashman – LA Olympic Games reunion

The CEO tabled correspondence from AWF Life member, Ralph Cashman proposing a reunion / fundraising dinner of the 1984 Olympic team to held in 2009 to celebrate the 25th anniversary of our most successful Olympic team.

The Board welcomed and endorsed the submission and as such, instructed the CEO to commence further discussions with Mr. Cashman (and the NSWWA).

AWF Membership Policy – NSW athletes

The CEO tabled correspondence from the NSWWA regarding the AWF's policy on membership to those participants that are non Australian residents.

The Board noted that past AWF administrations had resolved various determinations with a number of precedents being set and therefore, confirmed its intention to draft a clear, problematic free policy.

Finance Report

As part of the finance report, the CEO listed the following items for discussion:

- **Profit & Loss Budget 2008/09**

With a forecasted surplus from ordinary activities of approximately \$180,000 for the financial year ending 30 June 2008, the CEO presented the profit & loss 2008/09 budget for ratification.

Of particular interest, the CEO proposed that 64.5% of the budget be allocated to the High Performance Program to which the remaining 35.5% be distributed across the Federation's other program areas (Administration, Sport Development, NTID, Anti Doping, Masters and Technical).

The Board expressed its thanks to the AWF President, Chief Executive Officer, High Performance Manager, High Performance Advisory Group Chairman and the Finance Committee for its work and as such, on a motion by Boris Kayser / Danielle Waller, the 2008/09 profit & loss budget was approved.

- **Financial Performance, as at 31 May 2008 (Appendix Three)**

Balance Sheet, 31 May 2008
Profit & Loss, 31 May 2008
Profit & Loss, July 2007 to 31 May 2008
Aged Receivables, 31 May 2008
Aged Payables, 31 May 2008
Budget Analysis, 31 May 2008
Cash-flow, 31 May 2008
Annual leave entitlements, 31 May 2008

Finance Committee

In conjunction with Danielle Waller, the CEO reported that a meeting of the Finance Committee was held in Melbourne on Friday, 06 June 2008.

The Committee reviewed and discussed the following variances:

Income – 31 May 2008

- The Committee noted the outstanding funding from the ACGA of \$42,000. The CEO reported that the AWF (through the HPM) was in the process of finalising the selection criteria required to access the funding and that payment would be received thereafter.

While the 2007/08 budget originally listed the receipt of income by 30 June 2008, it was noted that funding would not be received till after 01 July 2008 and accordingly, the funding would be included as part of the next financial year income.

The Committee noted the 166.5% increase on income for the month as well as the 4.7% increase on performance for the YTD period ending, 31 May 2008.

Administrative Expenditure – 31 May 2008

- **Competition Expenses (Difference \$2034.54)**

This item related to the financial assistance provided to the Victorian Weightlifting Association in delivering the 2008 Olympic Team Nomination Trials.

- **Executive Board Expenses (Difference \$2,334.60)**

As part of the Executive Board folio, the committee noted the expenditure relating to the 30% reimbursement from the AWF to those state members that attended the special resolution meeting held in Brisbane on 24 May 2008.

- **[CEO] Travel and On Costs (Difference 2093.98)**

The committee noted the expenditure from the President's visit to Adelaide on 21 May 2008 and to Brisbane (24 May 2008) for the Special Resolution Meeting. In addition, the committee noted the CEO's visit to Brisbane on 24 May 2008

The Finance Committee noted, with caution the 52.6% increase on expenditure for the month however spending for the YTD period was still 18.1% under budget.

High Performance Expenditure – 31 May 2008

- **Direct Athlete Support**

The AWF Direct Athlete Support program continued in May with once off payments to those athletes that had qualified for the 2008 Olympic Team Nomination Trials.

- **Coach Incentive Program**

As an unbudgeted item, the balance of the coach incentive program concluded in May 2008 with once off payments to those personal coaches that had athletes selected for the 2008 Oceania Championships.

- **HPM Travel and On Costs**

Michael Keelan (HPM) and Lyn Jones (HPAC Chairman) attended a two day meeting in Melbourne to discuss the D2010 team preparation plan and to formalise the 2008/09 High Performance Budget.

- **National Team Expenses, Accommodation & Travel**

The Committee tabled the expenditure relating to the 2008 World Junior Championships team.

Approximately \$4800 will be remitted, as the Federation organised the travel and accommodation of George Chamoun (self funded participant).

In addition, Miles Wydall will reimburse the AWF approximately \$1300, as the Federation paid his additional flight after the Championships.

The Finance Committee noted 62.2% increase on total expenditure for the month however spending for the YTD period was still 25% under budget.

Mr. Kayser recorded his personal congratulations on Danielle Waller's efforts to date to which the Board agreed with acclamation.

Olympic Team Nomination Trials

The President tabled a verbal report highlight the success of the event and in particular the athletic performance to which 11 qualified athletes had qualified for the shadow team.

The Board expressed its thanks to the High Performance Chairman, Lyn Jones for serving as the primary author of the nomination criteria for the last two years.

On a motion by Lyn Jones / Bob Pavone, the Board resolved its nomination of Deborah Lovely & Damon Kelly to the AOC with respect to membership of the 2008 Australian Olympic team.

Australian Sports Commission

The CEO presented the AWF management reform agenda (as at 08 June 2008), highlighting that the Federation only had one item still outstanding.

Accordingly, the CEO tabled the following item:

- State Member compliance with constitutional amendments

The CEO reported that the draft template constitution had been received by the VWA (via Boris Kayser) and that state members would be furnished with a copy within the week.

The CEO reported also that the following items were either in progress or had been actioned.

- AWF to conduct a skills audit of its elected directors [completed]
- AWF to provide 'conflict of interest' reports to the ASC Sports Consultant in June and December each year. [completed – June 2008]
- AWF to implement a policy for staff and directors which restrict their ability to provide technical coaching services to other international federations unless approved by the AWF Directors (e.g. Olympic Solidarity courses) [draft completed]
- AWF to implement a policy which supports the Directors determination of what support is to be available to overseas based athletes. [draft completed]
- AWF to appoint Directors that fit the identified skills gaps. [completed]

Anti Doping Program

In accordance with the eight point action plan, the CEO reported that the Anti Doping Committee had met with ASADA on 07 June 2008 for its quarterly meeting.

ASADA confirmed that there were no outstanding issues relating to the anti doping program or athlete compliance.

Of note, ASADA informed the Anti Doping Committee that ASADA would be informing NSO's officially within the coming months about the proposed recreational drugs policy to which NSO's would have the option to adopt.

In addition, the CEO informed the Board that the Federation was about to review its anti doping policy, in preparation for the adoption of the new WADA code, effective 01 January 2009.

Coach Development (National License Course)

The High Performance Manager reported on the success of the inaugural course held in Brisbane from 23 – 25 May 2008, which attracted the participation of 22 coaches from around Australia.

The Board also received a verbal report from the CDAG Chairman that the committee was in the process of finalising its Level 3 Sport Power license deliverables and that in the imminent future the course would be ready for commercialisation.

High Performance Manager

The High Performance Manager provided a verbal report outlining the strategic outcomes of the program since the last Board meeting.

Of note, the High Performance Manager briefed the Board on the participation format of the 2010 Youth Olympic Games.

High Performance Advisory Committee

No meeting held

General Business

Capital Weightlifting Inc

The CEO briefed the Board that Capital Weightlifting had paid its affiliation & capitation fees and that the Association was intending to participate at the forthcoming Australian Masters Championships.

Australian Masters Championships 2009

The CEO reported that the Australian Masters Championships would be held in Launceston on 14 June 2008. The Board confirmed the entries of 50 participants and that the Federation would be represented by the AWF President at the event.

World Junior Championships 2008

The Board confirmed the participation of the Australian team for the Championships:

Manager / Coach	Miles Wydall (QLD)
Athlete (85kg)	Malek Chamoun (NSW)
Athlete (105kg)	Robert Galsworthy (WA)

The Board also noted the self funded participation of George Chamoun (NSW).

The President also reported that the Federation would be represented by Sam Coffa (Technical Delegate), Lyn Jones (Technical Official) and Boris Kayser (Anti Doping Panel).

World Masters Games 2009

The President reported that the first meeting of the WMG Executive Committee was held in Melbourne on 06 June 2008. Attended by Michael Thomson (representing SWMCOG), the committee highlighted a number of operational challenges facing the organising committee, and in particular the procurement of sufficient, and IWF compliant sport equipment.

The committee agreed to hold its next meeting prior to the Australian Championships in October.

Oceania Championships 2009 – Darwin

The CEO reported that the Oceania Weightlifting Federation, in conjunction and with the endorsement of the AWF and the Arafura Games Organising Committee had appointed Andrew Forrest as the Competition Manager for the 2009 event.

In addition, the CEO tabled that the Federation would be a co-signatory to the Arafura Games delivery agreement.

CEO Review Committee

The Committee (Robert Kabbas, Danielle Waller & Boris Kayser) agreed to review the CEO's performance in the imminent future. In progress

Date Change – 2008 Australian U16, Youth & Junior Championships

The Board confirmed the new dates of the Australian U16, Youth & Junior Championships: 03 – 05 October 2008.

Commonwealth Youth Games 2008 – Training camp

The Board provided its approval for the High Performance Manager to organise a training camp for the members of the 2008 CYG team to be held in Melbourne after the Australian U16, Youth & Junior Championships.

Singapore – Club / Sports Power Coach Level 1 Licence Course

The CEO informed the Board that the High Performance Manager will be delivering a Club / Sports Power Coach Level 1 Licence Course in Singapore on 02 – 03 August 2008.

Next Board of Directors Meeting

The CEO informed the Board that the next meeting of the Board of Directors will be held in October 2008.