

# AWF MEMORANDUM

To: Board of Directors / State Members  
CC: Australian Sports Commission  
From: Matthew Curtain  
Re: Summary of Decisions, AWF Board Meeting – 15 November 2008

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## **BOARD OF DIRECTORS MEETING**

Mercure Hotel, Sydney Airport (20 Levey Street, Wolli Creek NSW 2205),  
Saturday, 15 November 2008 at 1530hrs

### **Attendance**

Robert Kabbas (President), Lyn Jones, Boris Kayser, Danielle Waller, Mary Macken & Matthew Curtain (CEO)

### **Apologies**

Lyn Jones

### **By Invitation**

Michael Keelan, AWF High Performance Manager

### **Summary of Decisions**

*Minutes from Board Meeting held 26 October 2008*  
Agenda 11.7 – Team Officials Nomination Panel

The Board tabled Boris Kayser's commentary whereby the policy for nominating team officials for the 2009 Commonwealth Championships & 2009 Australia vs New Zealand Junior International had not been adhered to.

Mr. Kayser submitted that the minutes of the Board Meeting held on 26 October 2008 should include the CEO's concern and that the Federation, on this occasion, had not followed best practice and good governance principles.

The Board noted the submission and made the amendment accordingly.

Mr. Kayser also raised his concerns about the athlete shadow team agreement (ASTA) where it had been proposed only athletes that had signed the ASTA would be eligible for future Australian selection/s.

The Board resolved that this condition (athletes signing ASTA) was no different to other conditions listed in the agreement and so there was no need to refer back to HPAC.

### **Weightlifting Australia – Name Change**

The CEO advised the Board that AWF was unable to contact 'Weightlifting Australia Pty Limited' regarding the procurement of their business name as Federation's correspondence was returned 'not known at this address'.

The Board instructed the CEO to re-contract Consumer Affairs, Victoria for counsel considering it seemed apparent 'Weightlifting Australia' was in breach of its statutory requirements.

If the AWF was unable to contact Weightlifting Australian Pty Limited by 31 December 2008, the Board resolved to refer the matter back to the state members.

### **AWF Patron**

The President reported that no response had been received by Bob Hawke. As such, the Board requested the CEO to investigate (via Minister Ellis' office) whether Mr. Hawke's current mailing address was still current.

### **Pan Hellenic Games, Weightlifting**

The Board approved the request from the Oceania Pan-Hellenic Sports & Cultural Games Organising Committee to have Weightlifting included to the sport program of the Oceania and Far East Pan Hellenic Sports & Cultural Games to be held in Melbourne from 27 February to 01 March 2009.

### **Finance Report**

The CEO, on behalf of the Finance Committee, presented the following monthly report for consideration, analysis and scrutiny:

- October 2008

#### **Income (October 2008)**

- The Committee noted the outstanding funding from the ASC of \$96,000. The CEO reported that as per the 2008/09 FLSA, the audited High Performance 2007/08 accounts required completion prior to the release of any further funding.
- The CEO reported that the High Performance Audit was expected to be completed by December 2008.
- The Committee also noted the outstanding AJCGS funding. The CEO reported that payment from the ACGA was expected within the coming weeks, as the ACGA Junior squad had recently been named.

#### **Expenditure (October 2008)**

##### Variances to Budgeted Expenditure

#### **Awards & Trophies**

This item related to the medals and trophies organised for the 2009 Australian Senior Championships held in Sydney on 25 October 2008.

#### **Telecommunications**

Telecommunications increased 17.10% during the period as a result of a discrepancy involving the Telstra internet account. The CEO reported that an official complaint had been lodged with Telstra and that an outcome was expected within the next reporting period.

The Committee also noted the 14.5% YTD increase for Telecommunications.

### **Travel & On Costs**

Given the CEO had recently returned from the Commonwealth Youth Games, [other] travel for the period was minimal.

### **HP Advisory Committee**

This item referred to the expenses occurred from the urgent meeting of the HPAC held in Brisbane on 02 November 2008. The Committee noted the YTD expenditure was still - 49.80% under budget.

### **Direct Athlete Support [DAS] Fixed**

With the majority of the ASTA's now signed, DAS was paid during October 2008. The Committee noted that savings would be expected from this folio to which the Board instructed the CEO and HPM to give consideration on how any surplus from budget may be utilised.

### **HPM Travel & On Costs**

As un-budgeted item, the expenditure incurred from hosting the CYG camp in Melbourne was attributed to the HPM's travel & on costs folio.

The Committee agreed that for the next reporting period, this item should be moved to 'National Team Travel & Accommodation'.

### **HPM Telecommunications & Administration**

These items related to the HPM's increased workload during the month, including the organisation of the CYG camp held in Melbourne and National Championships held in Sydney.

### **International Competitions & National Team Travel**

The CEO reported that the preparations had begun for the teams travelling to the 2008 World University Championships, 2008 Commonwealth Championships and International Event in New Zealand.

The CEO also reported that reimbursements to the Federation were expected as the AWF had organised the travel of several self-funded participants.

### **2008 National Championships**

The Committee noted the increased expenditure due to the late resolution to include prize-money for the 2008 Australian Championships.

### **Salaries & Wages**

This item related to the reporting of the CEO's salary within the quarterly period.

### **Australian Sports Commission**

The CEO reported that ASC funding for the period 2009 to 2013 would not be known until the completion (and release) of the Crawford report.

In addition, it was tabled that Renee O'Callaghan was Weightlifting's new consultant, replacing Robert Bennett.

### **Anti Doping**

As agreed by ASADA, the CEO reported that the AWF's disciplinary by-law required a minor modification to reflect that, in the first instance, all matters referring to an athlete's first strike be dealt with by the Federation [and not by Disciplinary Committee].

### **AWF Membership Policy**

The Board received the membership policy report prepared by the HPM. Of particular interest, the Board discussed the minimum age proposal and the suggestion to limit membership to permanent residents only.

The Board agreed to defer the item to the CEO and HPM for further consideration.

### **World Cup (New Caledonia)**

The CEO tabled the date change of the World Cup to 04 – 07 May 2009. Upon the recommendation of the HPM, the Board agreed not to amend the selection criteria for the event given the respective athletes and team official had already been advised of their provisional selection.

### **Oceania Championships (Darwin, in conjunction with the Arafura Games)**

The CEO provided a verbal progress report outlining the recent activities of the Organising Committee. These included the procurement of sport equipment, the finalisation of the competition dates and venue.

### **High Performance Manager – Contract of Employment**

The CEO reported that the HPM's 12 month contract of employment was due for renewal on 21 January 2009. The CEO resolved that the HPM's employment be extended for a further 12 months on the existing salary. **Agreed**

### **2009 Calendar of Events**

Agreed

### **2009 Board of Directors Meetings**

Agreed