

# Australian Weightlifting Federation Inc

## REGISTER OF INTERESTS

### Background information

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#### AWF BOARD GOVERNANCE POLICY AND PROCEDURES MANUAL

##### Code of Ethics and Proper Practice

##### **2.1 Individually, Board members of the AWF are expected to:**

- 2.1.4 Declare all interests that could result in any actual or perceived conflicts between personal interests and those of the wider organisation and not take advantage of their position to seek personal advantage and comply with the conflict of interest provisions in the constitution.

#### AWF CONSTITUTION (ARTICLE 9.13)

##### **9.13 Interested Directors**

- (a) Before a vote of Directors is taken, the Secretary may refer to the Register of Interests to determine the extent of any interest a Director may have in the matter for which the vote is being taken.
- (b) The Secretary may notify the Directors of any interest recorded in the Register of Interests and the Director will be given an opportunity to state why he is able to vote.
- (c) If the Directors agree that there will be no conflict of interest, a Director will be entitled to vote but will otherwise be excused from the vote.

#### **WHY IS A DECLARATION MADE?**

The completion of the 'register of interests' declaration form is a management tool for Directors to ensure that all relevant private interests are listed and are on record.

The purpose of the 'register of interests' declaration form is to avoid any real and/or perceived conflicts of interest between a Directors' private interests and fiduciary duties.

Although many potential conflicts are often inconsequential, it is the individual's responsibility to declare those interests that could be potentially troublesome.

Guidance on how to avoid a conflict of interest includes not:

- being involved in any decision making process in which you may be compromised;
- using your position to obtain a private benefit for someone else;
- allowing your decisions to be improperly influenced by family or other personal relationships;
- seeking or accepting gifts or favours for services performed in connection with duties as a Director.

#### **HOW OFTEN IS A DECLARATION MADE?**

When possible, Directors must declare private interests at the commencement of each Executive Board Meeting.

If there is no conflict of interest at the time of completing the form, but one arises subsequently, Directors must inform the AWF Secretary immediately.

# REGISTER OF INTERESTS

I, (insert full name) \_\_\_\_\_

Being a Director of the Australian Weightlifting Federation Incorporated, hereby declare a conflict of interest with respect to the following item(s) listed for action during the Australian Weightlifting Federation Board of Directors Meeting held in <city> on <date>.

Agenda No.	Discussion Item / Action	Declaration
6.5	Allocation of 2008 Olympic Team Nomination Trials	Brief Commentary

This information is true and correct to the best of my knowledge. I declare that as far as I am aware none of these private interests conflict with any of my official duties. I undertake to advise the Secretary in writing if a conflict or perceived conflict arises in the future and to not be involved in any decision making process in which I may be compromised.

Signature \_\_\_\_\_

Date \_\_\_\_\_

I have noted the information contained in the declaration.

Signature of \_\_\_\_\_

(AWF Position) \_\_\_\_\_ Date \_\_\_\_\_

## STANDING REGISTER OF INTERESTS

I, (insert full name) \_\_\_\_\_

Being a Director of the Australian Weightlifting Federation Incorporated, hereby declare a conflict of interest with respect to the following item(s)

<p><b>State Member related interests</b> Do you have affiliation with a state / territory association, either as an officer of its Executive Board or Staff, which could conflict with your fiduciary duties as a Director of the Australian Weightlifting Federation?</p> <p>If so, please provide the function title and the nature of the interest.</p>	
<p><b>Contracts and Agreements</b> Do you have any current contract, agreement or arrangement which may give rise to an obligation or an expectation of reward by the AWF to you or a family member? If so, please provide details.</p>	
<p><b>Other interests</b> Do you have any financial or other interest held or accruing to you or a member of your immediate family during the return period of which you are aware which could reasonably raise an expectation of a conflict of interest with your fiduciary duties? If so, please provide details.</p>	

This information is true and correct to the best of my knowledge. I declare that as far as I am aware none of these private interests conflict with any of my official duties. I undertake to advise the Secretary in writing if a conflict or perceived conflict arises in the future and to not be involved in any decision making process in which I may be compromised.

Signature \_\_\_\_\_

Date \_\_\_\_\_

I have noted the information contained in the declaration.

Signature of \_\_\_\_\_

(AWF Position) \_\_\_\_\_ Date \_\_\_\_\_